



# WELCOME to PRE-HEALTH ADVISING

The Pre-Health Advising Office provides guidance to qualified students on all aspects of their pre-professional tracks: choosing majors/minors, course selection, timeline options and planning, extracurricular activities, and all phases of the application process to professional schools.

Please read and follow these policies:

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## WHAT PRE-HEALTH ADVISING CAN AND CAN'T DO FOR YOU

Pre-health advising is pre-professional advising available to help with any aspect of your pre-health track from start to finish.

**The Pre-Health Advising Office does not provide academic advising and does not substitute for your academic advisor.** You will still meet regularly with your academic advisor.

Please **DO NOT** contact the Pre-Health Advising Office for assistance with the following issues; we cannot help you! **Contact your academic advisor for guidance on issues such as the following:**

- Advising holds
- Help with registration
- Questions about why you can't register for a class
- Questions about degree/graduation requirements, major/minor requirements, and gen-ed classes
- Predicting when you will graduate
- What to do if a class is full

## WHERE DO I GET PRE-HEALTH ADVISING?

If you are a **freshman, sophomore, or new transfer** student in the **College of Liberal Arts & Sciences, College of Health and Human Services, or University College**, you will begin pre-health advising with your academic advisor. When you have met certain requirements for grades, prerequisite courses, and completion of your pre-health track orientation, your academic advisor may refer you to the Pre-Health Advising Office for all future pre-health advising needs. If you have not received a referral, you will continue to work with your academic advisor for pre-health advising until you either meet the referral criteria or enter your junior year.

**Juniors, seniors, and students in the Belk College of Business, College of Arts + Architecture, College of Education, College of Computing and Informatics, and College of Engineering** may contact the Pre-Health Advising office directly at [prehealth@uncc.edu](mailto:prehealth@uncc.edu) with any pre-health questions.

## **CAN I SCHEDULE AN ADVISING APPOINTMENT with the Pre-Health Advising Office?**

**Freshmen, Sophomores, and New Transfer Students:** CLAS, CHHS, and UCOL students who have received a referral from their academic advisors OR students in other colleges who have completed their pre-health track orientation and meet GPA and science prerequisite completion requirements may request office appointments for individual advising. The Pre-Health Advisor **will determine if an appointment is necessary** to address the student's needs.

**Juniors/Seniors:** Juniors and seniors must have completed their pre-health track orientation, met science prerequisite completion requirements, AND have a UNCC GPA  $\geq 3.3$  to request office appointments. Your UNCC GPA is the one listed on your UNCC transcript; it does not include transfer grades. The Pre-Health Advisor **will determine if an appointment is necessary** to address the student's needs.

## **HOW TO REQUEST ADVISING APPOINTMENTS:**

**If you meet the above requirements: Appointments must be scheduled in advance and scheduling must be done via email (not Connect).**

- **Send the following information in an email to [PreHealth@uncc.edu](mailto:PreHealth@uncc.edu) :**
  - UNCC Student ID#
  - Reason for the appointment
  - Days/times when you are available within these hours: 8:30 a - 12:00 p M - Th
- Allow up to 1-2 weeks for an opening on the schedule. Plan ahead!!
- Most questions and situations can be handled promptly and successfully by email. **Please use email for simple, straightforward questions.**
- Walk-in appointments are not available. Please do not "drop-by" the office with questions.

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## **WHAT WE EXPECT**

A career in healthcare requires a high level of **PROFESSIONALISM**. Your communications with the Pre-Health Advising Office are expected to be professional; we will return the same courtesies to you.

- Phone calls will almost always lead you to voicemail, and your call will be returned when time allows. **Email is preferred** ([prehealth@uncc.edu](mailto:prehealth@uncc.edu)) and is usually the quickest way to contact the Pre-Health Advising Office.
- **Emails are read and answered during normal business hours, M-F, and in the order they are received. During busy times of the semester, it may take up to 2 business days to receive a response.**
- Use your UNCC email account for all communications, and **include your student ID# !!!**
- Please **arrive on time and prepared** for your appointment; have your questions and notes ready to go. If you cannot make an appointment or are running late, notify Pre-Health Advising as soon as possible!